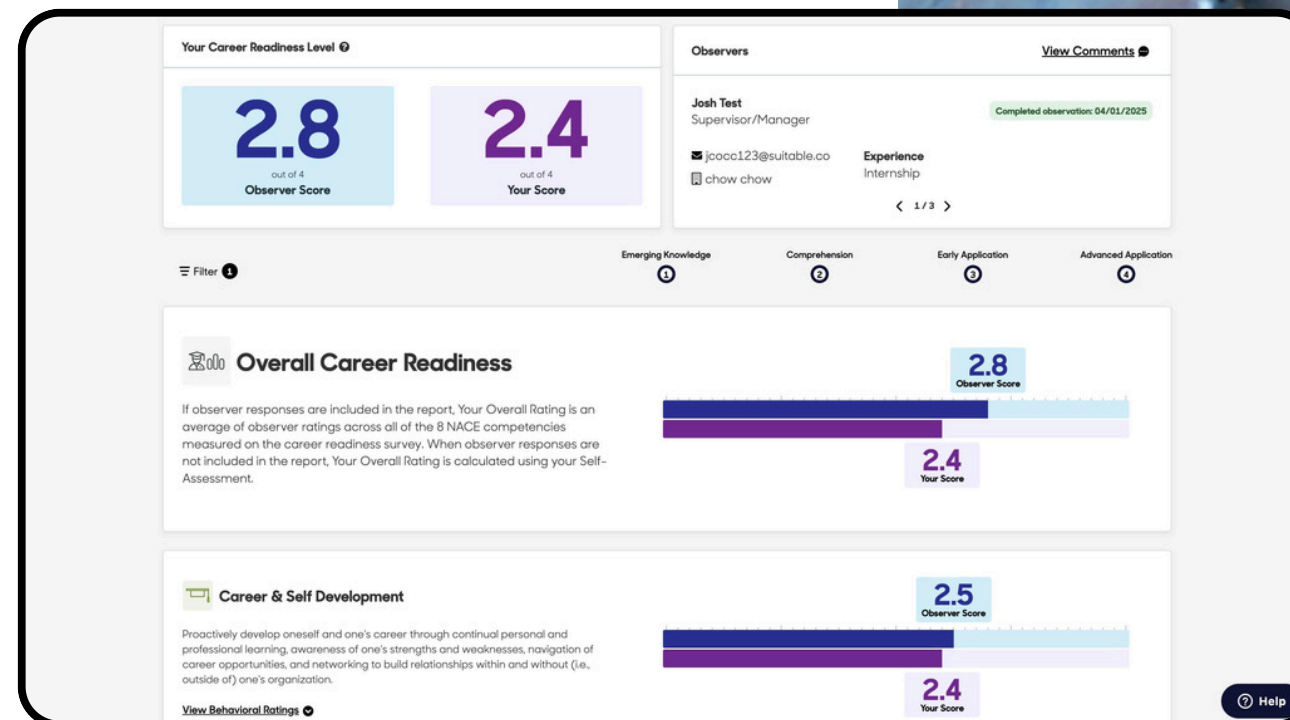




April 7th, 2025 Release Kit

Table of Contents

- [Summary of Changes](#)
- Understanding the NACE Career Readiness Report
- Accessing the Career Readiness Report
- Filtering the Career Readiness Report
- Sharing the Career Readiness Report
- Update to Tiered Administrator Access Levels – Now Includes NACE Ready
- Update to Forms Export Report – Now Includes Student Data Tags



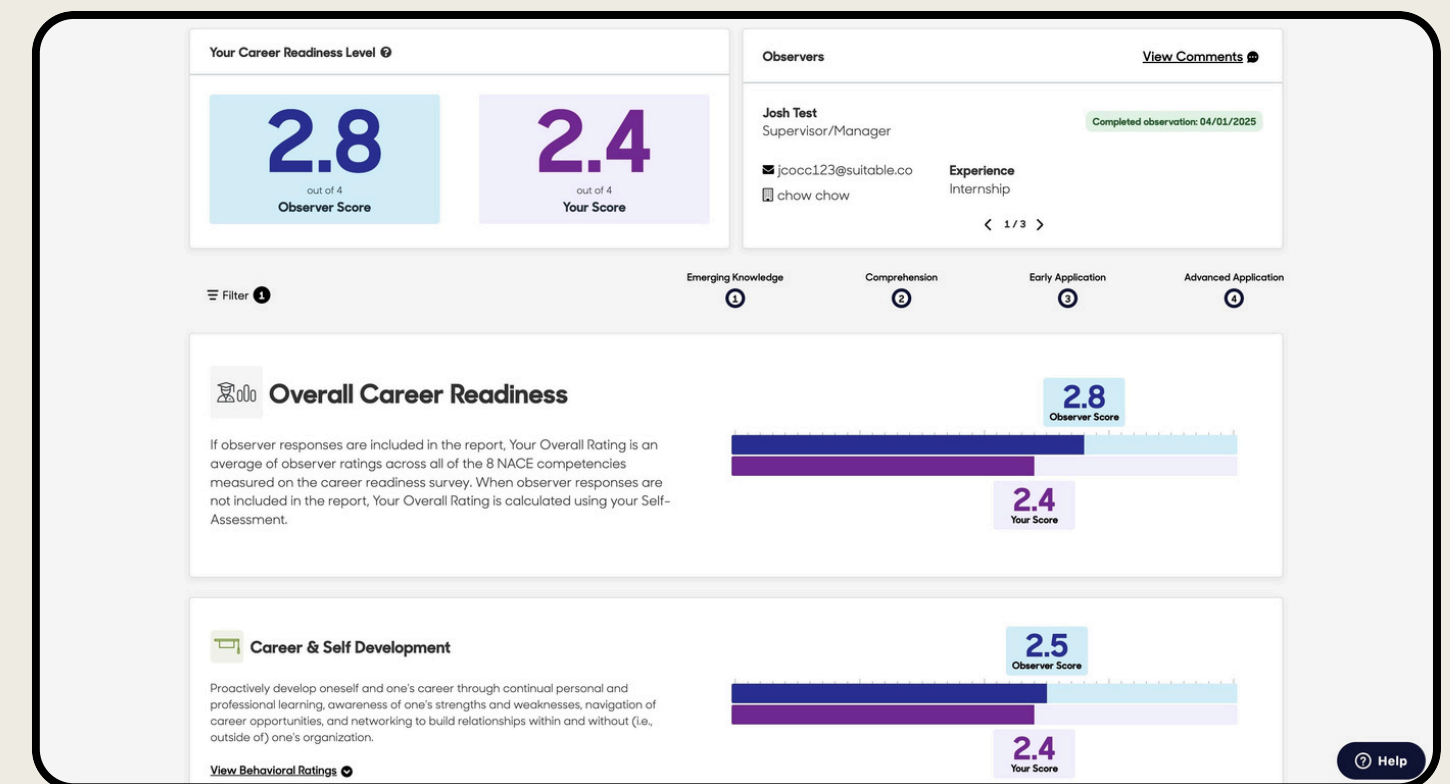
April 7th, 2025 Release Kit

Summary of Changes



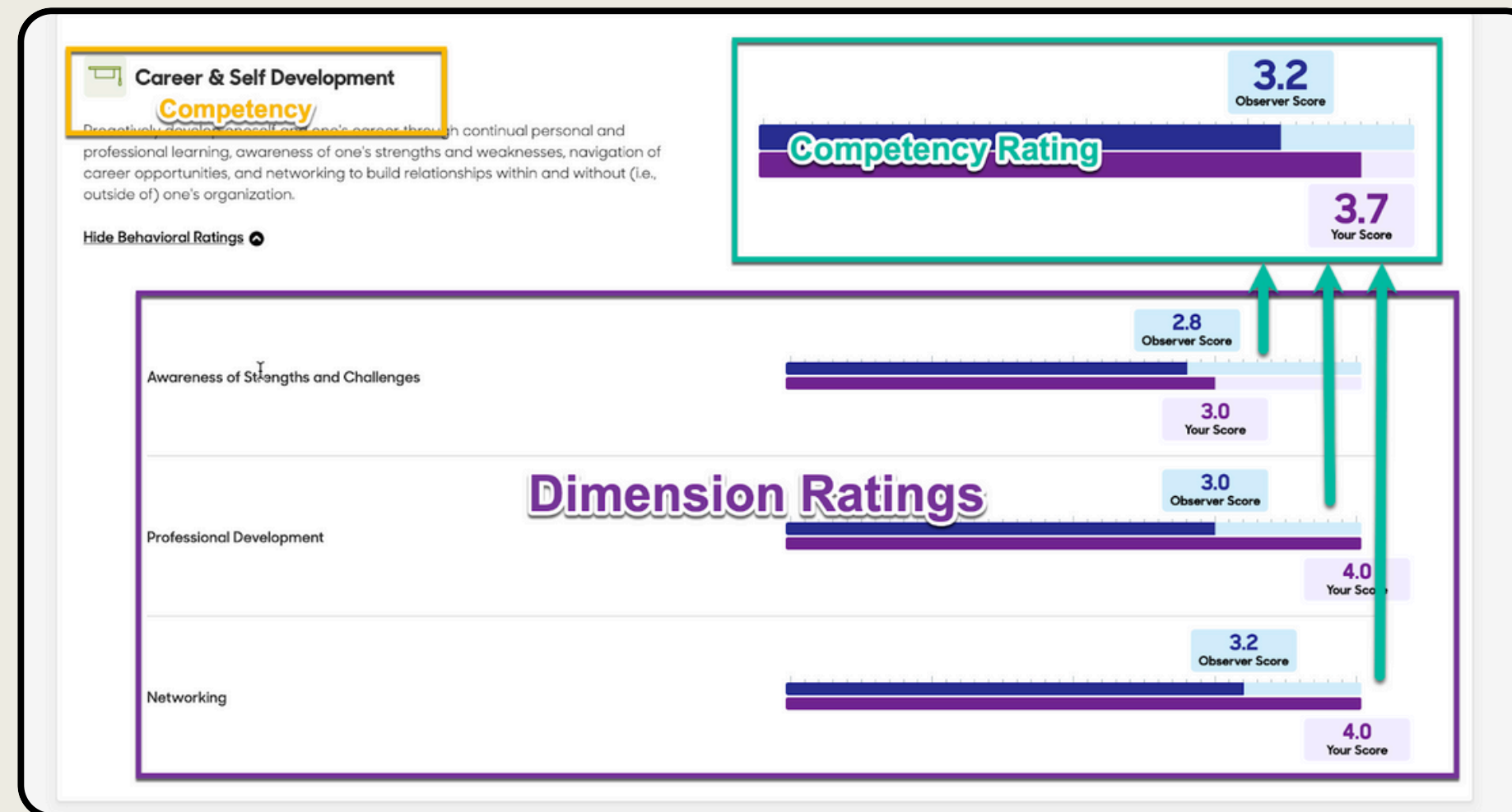
With this release, partners who use NACE Ready now have access to the Career Readiness Report, giving you, students, and employers a clear understanding of your students' strengths while equipping them with the ultimate career tool. Additionally, an update was made to the Forms Response Export report, now including student data filters. Associated Support Articles are below:

- [Understanding the Career Readiness Report](#)
- [Students - Accessing the Career Readiness Report](#)
- [Admins - Accessing the Career Readiness Report](#)
- [Students - Filtering the Career Readiness Report](#)
- [Students - Sharing the Career Readiness Report](#)
- [Admins - Sharing the Career Readiness Report](#)
- [Update to Tiered Administrator Access Levels - Now Includes NACE Ready](#)
- [Update to Forms Export Report - Now Includes Student Data Tags](#)



Understanding the Career Readiness Report

- This article helps you understand how scores are calculated on the Career Readiness Report, and is available to both end-users and administrators.



Accessing the Career Readiness Report

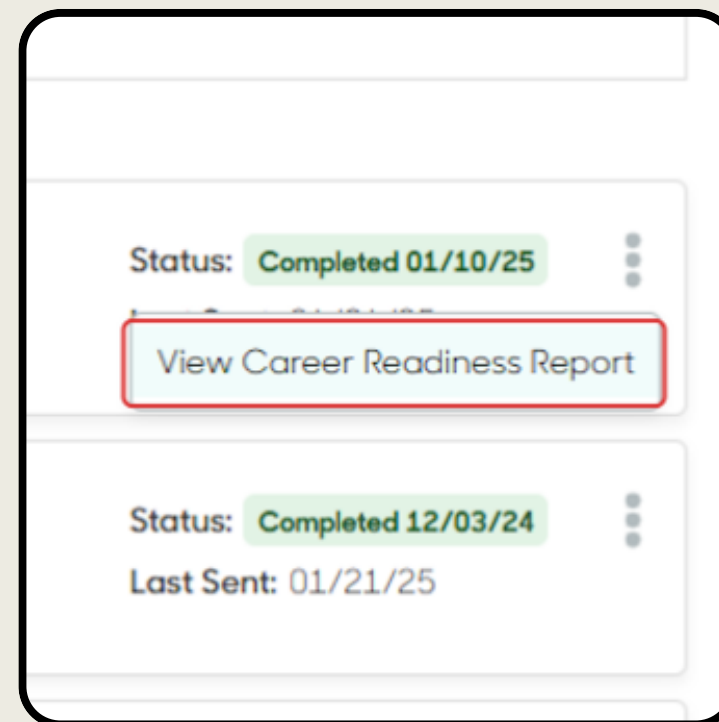
- Accessing the Career Readiness Report is different for students/end-users and admins.

For Students

- Access the 'Forms' tab on the left, then 'My Responses'
- Locate the completed Observer Assessment, then click the three dots to access your Career Readiness Report
- [Support Article](#)

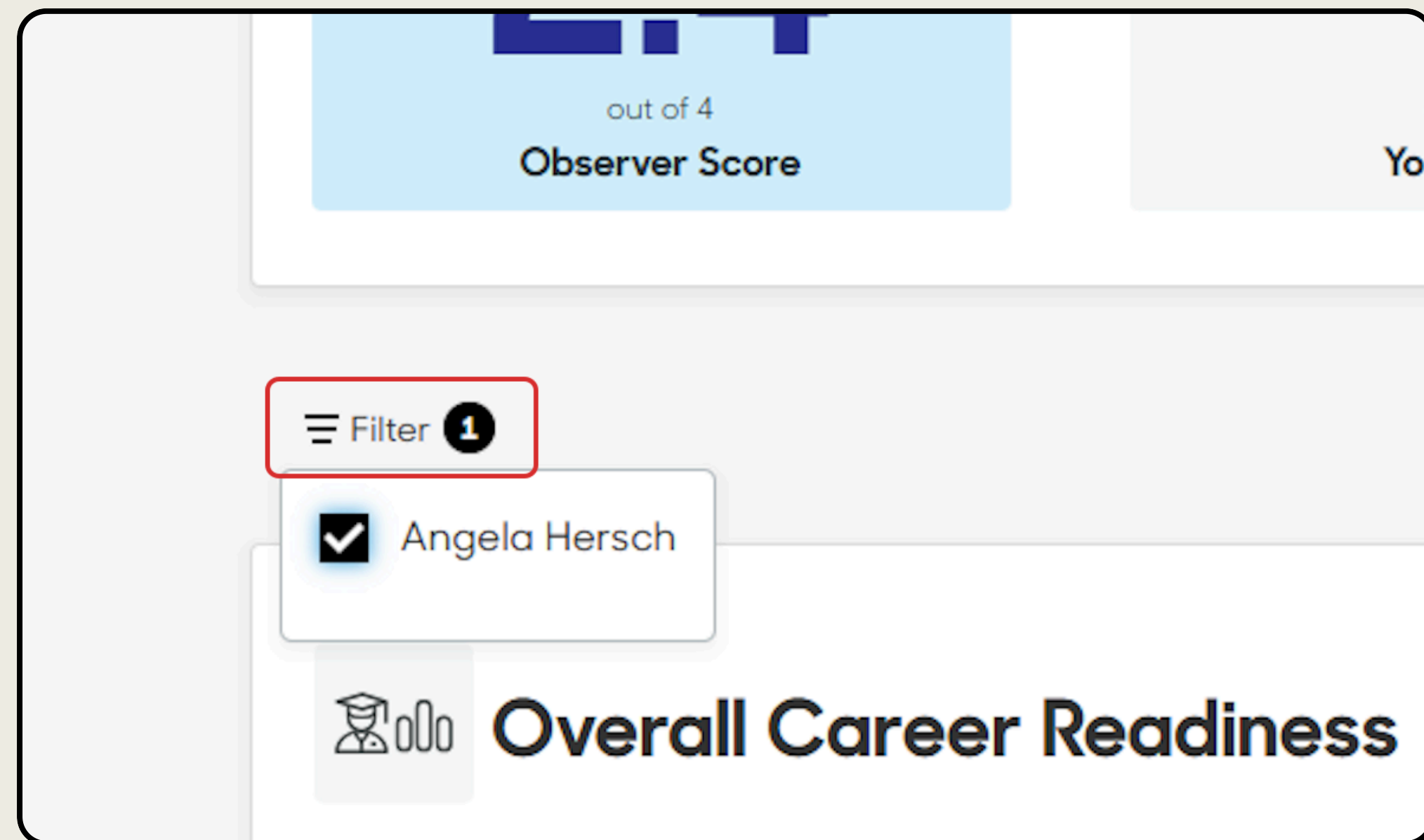
For Admins

- Access the 'Forms' tab on the left, then 'My Responses'
- Locate the completed Observer Assessment, then click the three dots to access your Career Readiness Report
- [Support Article](#)



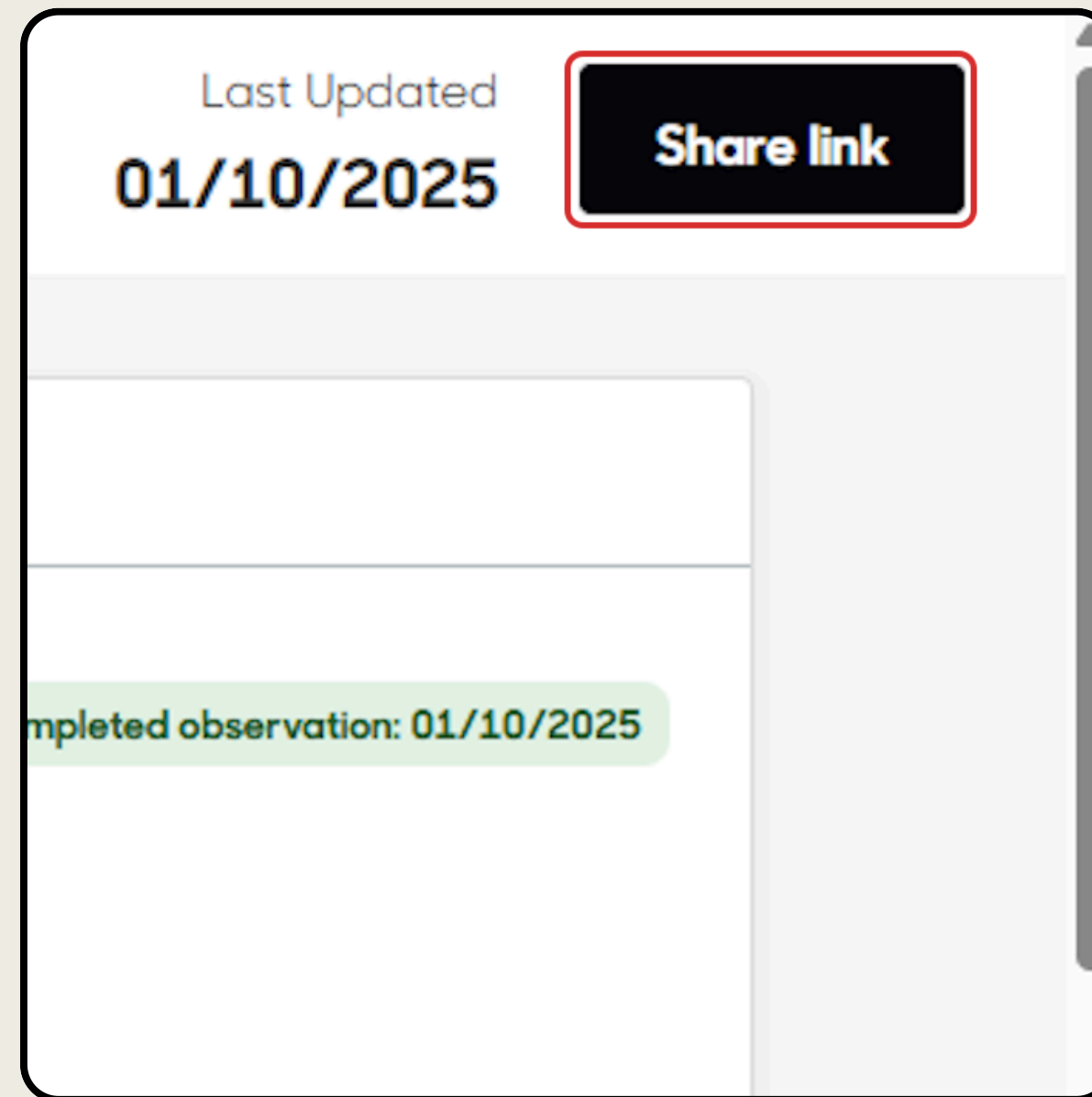
Filtering the Career Readiness Report

- This article helps you understand how to filter the Career Readiness Report by Observer response.



Sharing the Career Readiness Report

- This article helps you understand how to share the Career Readiness report.
 - For Students
 - For Admins



Update to Tiered Administrator Access Levels – Now Includes NACE Ready.

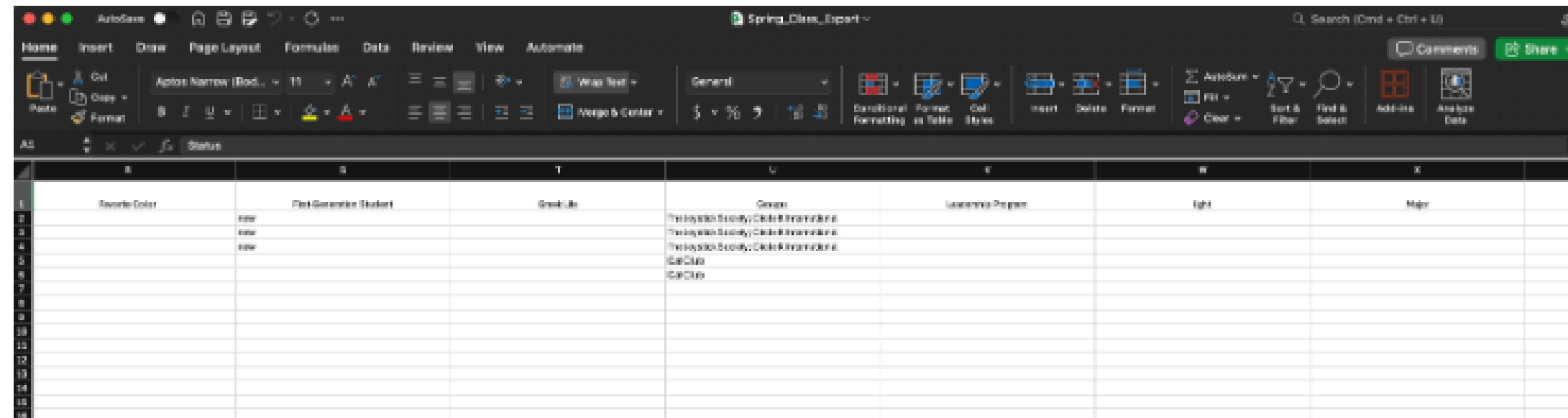
- The Tiered Administrator Access Level support article now includes access permissions for the Career Readiness tab.

<u>Career Readiness</u>		
Create	✓	✓
Edit	✓	✓
Archive	✓	✓
Preview	✓	✓
Export Responses	✓	✓
Pull Report	✓	✓
Share Report	✓	✓

Update to Forms Export Report – Now Includes Student Data Tags

- The Forms Response Export report for Admins now included Student Data Tags for better filtering!

- You can also view the custom data filters in the last columns of the Excel.
 - i.e. 'Major'



	B	C	D	E	F	G	H
1	Source Code	First Generation Student	Grade	Course	Learning Program	Light	Major
2	new			The History Society Course & Transitions			
3	new			The History Society Course & Transitions			
4	new			The History Society Course & Transitions			
5				See Club			
6				See Club			
7							
8							
9							
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12							
13							
14							
15							
16							

April 7th, 2025 Release Kit

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